



AGENDA REPORT

**PROPOSED ACTION:** **Resolution:** Approve and Authorize the Executive Director to Waive Formal Competitive Procurement Procedures and Enter Into a Second Supplemental Agreement to the Professional Services Agreement with Cambridge Systematics, Inc. to Extend the Term Through December 31, 2025 and Add \$500,000 to the Maximum Compensation for a Total Amount Not to Exceed of \$900,000 to Provide Grant Management Consulting Services (**Environmental Programs and Planning**)

**Submitted By:** Colleen Liang, Acting Director of Environmental Programs and Planning; Danny Wan, Executive Director

**Parties Involved:** Cambridge Systematics, Inc., Medford, MA **Amount:** \$900,000 (Operating Expense)

**EXECUTIVE SUMMARY:** Cambridge Systematics, Inc. (Cambridge) has extensive experience and expertise in ports, airports, and transportation planning and federal and state grant opportunities and application development. This unique combination has proven highly effective in assisting the Port in rapidly, efficiently, and effectively applying for numerous grants over the past 18 months. To continue to effectively respond to the large number of available funding opportunities, including timely submission of grant funding application packages with aggressive due dates, the Port will require ongoing consultant support. Cambridge's services to the Port have been led out of their local Oakland Office while drawing on their specialty experts from across the country depending on the grant topic.

Cambridge's support will build upon grant award success and leverage funding for critical projects across the entire Port and beyond, including supporting the Port's zero emission goals through the implementation of electrification infrastructure and investing in low-carbon technologies, and collaborative projects with other agencies and community organizations such as for climate change resiliency.

**BACKGROUND & ANALYSIS**

In January 2022, the Port entered into a professional services agreement with Cambridge to provide grant application support. To date, Cambridge has assisted the Port in the preparation of six grant application packages. As the Port awaits award notification from five grant programs, so far, these efforts have resulted in the Port securing a FY 2022 PIDP grant totaling approximately \$37 million in federal funds. Submitted grant applications with Cambridge's support are listed in Table 1: Cambridge Grant Application Support to Date. The current agreement expires on December 30, 2024.

**Table 1: Cambridge Grant Application Support to Date**

#	Grant Program	Project Name	Project Cost	Grant Funding Request	Cambridge Grant Application Support	Grant Award
1	USDOT/MARAD FY 2022 Port Infrastructure Development Program (PIDP)	Phase 1 Outer Harbor Terminal Redevelopment - Building Resiliency Now and For the Future	\$48,790,500	\$36,592,875	\$43,100	\$36,592,875
2	FY 2022 Trade Corridor Enhancement Program (TCEP)	Green Power Microgrid	\$59,477,250	\$41,634,075	\$88,200	Pending
3	CALSTA FY 2022 Port & Freight Infrastructure Program (PFIP)	Arterial Roadway Improvements Project	\$38,965,889	\$31,172,711	\$52,700	Pending
4	CALSTA FY 2023 Port & Freight Infrastructure Program (PFIP)	Seaport Terminal Modernization Project	\$357,298,847	\$257,924,303	\$68,500	Pending
5	USEPA Environmental Justice Government to Government	Rising Seas and Oakland's Frontline Communities: Adaptation Planning for Neighborhood-Led Resiliency	\$1,000,000	\$1,000,000	\$38,000	Pending
6	2023 Port Infrastructure Development Program (PIDP)	Partnering on a Resiliency Solution for Seaport Emissions  Implementing Actions in the Seaport's Pathway to Zero Emissions Plan	\$57,110,593	\$45,688,474	\$28,400	Pending

The Port continues to aggressively pursue grants both independently and in partnership with Port stakeholders, other agencies, and community organizations. Many grant submissions require specialty expertise and knowledge of rapidly evolving grant submission criteria and online platforms used by various granting agencies. Cambridge has specialty expertise in these areas and technical expertise in seaport, airport, and transportation business and operations. They have a dedicated team covering all aspects of the scope of services for grant management, including economic benefits analysis expertise, relevant experience including working with Alameda County Transportation Commission on Port-related projects and a local Oakland office. Given the anticipated volume and pace of future grant opportunities, Staff recommends amending the term an additional year and increasing the not to exceed amount an additional \$500,000.

## **OTHER FINDINGS AND PROVISIONS**

### **ENVIRONMENTAL REVIEW**

The proposed action was analyzed under the California Environmental Quality Act (CEQA) and was found to be:

☐ Categorically exempt under the following CEQA Guidelines Section:

*Choose an item.*

☒ Not a "Project" under CEQA, as defined in Public Resources Code § 21065.

☐ Other/Notes:

### **BUDGET**

☐ Administrative (No Impact to Operating, Non-Operating, or Capital Budgets); OR

☒ Operating

☐ Non-Operating

☐ Capital

Analysis: \$500k is available under the FY 2022/2023 Operating Budget. There is no budget impact as expenditures will be managed within the existing budget.

### **STAFFING**

☒ No Anticipated Staffing Impact.

☐ Anticipated Change to Budgeted Headcount.

Reason:

☐ Other Anticipated Staffing Impact (e.g., Temp Help).

Reason:

### **MARITIME AND AVIATION PROJECT LABOR AGREEMENT (MAPLA):**

Applies? No (Not Aviation or Maritime CIP Project) – proposed action is not covered work on Port's Capital Improvement Program in Aviation or Maritime areas above the threshold cost.

☐ Additional Notes:

### **LIVING WAGE** (City Charter § 728):

Applies?

No (Not Covered Entity) – proposed action involves entity not covered by Living Wage requirements because it is not a covered service provider or tenant, does not employ at least 21 employees, or receive from or pay to Port at least \$50,000.

☐ Additional Notes:

### **SUSTAINABLE OPPORTUNITIES:**

Applies? Yes.

### **GENERAL PLAN** (City Charter § 727):

Conformity Determination:

No Project – conformity determination not required because proposed action does not change use of or make alterations to an existing facility or create a new facility.

Reason: The proposed action will support the Port's zero emissions initiatives by providing opportunities to fund zero emission alternative fuels, equipment, and supporting infrastructures.

**STRATEGIC PLAN.** The proposed action would help the Port achieve the following goal(s) and objective(s) in the Port's Strategic Business Plan:

- |  |   |
|--|---|
| <input type="checkbox"/> Grow Net Revenues                   | <input checked="" type="checkbox"/> Modernize and Maintain Infrastructure |
| <input type="checkbox"/> Improve Customer Service            | <input type="checkbox"/> Pursue Employee Excellence                       |
| <input type="checkbox"/> Strengthen Safety and Security      | <input checked="" type="checkbox"/> Serve Our Community                   |
| <input checked="" type="checkbox"/> Care for Our Environment |   |