



AGENDA REPORT

PROPOSED ACTION: **Resolution:** Approving Cal/OES Form 130 to Designate Authorized Agents for a Reimbursement Request From a FEMA Disaster Assistance Program, and Finding that the Proposed Action is Exempt Under the California Environmental Quality Act.

Submitted By: Kristi McKenney, Executive Director

Parties Involved: Cal/OES, Sacramento, CA

Amount: \$44,000 (Non-Operating Revenue)

EXECUTIVE SUMMARY: In 2023, the Port of Oakland (Port) submitted a reimbursement request under a Federal Emergency Management Agency (FEMA) Disaster Assistance Program related to the Port's support of a federally coordinated emergency response for disembarkation and transport of passengers from the Grand Princess Cruise Ship in 2020. As part of the reimbursement process, the Governor's Office of Emergency Services (Cal/OES) requires approval of Cal/OES Form 130 (Form 130) to designate authorized agents to receive the reimbursement funds. This action requests Board of Port Commissioners' (Board) approval of this form to meet the final administrative requirement necessary for reimbursement.

BACKGROUND & ANALYSIS

In March 2020, the Port of Oakland supported the docking, disembarkation, and transport of thousands of passengers from the Grand Princess Cruise Ship affected by COVID-19 including use of its Aviation, Maritime, and Emergency Operations Center facilities and staff resources from across the Port. This federally coordinated operation was led by the U.S. Department of Health and Human Services (HHS), FEMA, and Cal/OES, and facilitated the safe movement of thousands of passengers to destinations across the United States.

In response to this emergency operation, the Port submitted a reimbursement request under FEMA Disaster Assistance Program DR-4482-CA. To complete the reimbursement process, Cal/OES requires approval of Form 130, which designates the Executive Director and Chief Financial Officer as signatories and authorized agents to interact with Cal/OES and FEMA as it relates to Form 130 and the reimbursement process on behalf of the Port of Oakland. A copy of Form 130, in the form of approval, is attached to this Agenda Report.

Port Staff requests Board approval of Form 130 so that the Port can proceed with closing out the reimbursement process.

OTHER FINDINGS AND PROVISIONS

ENVIRONMENTAL REVIEW

The proposed action was analyzed under the California Environmental Quality Act (CEQA) and was found to be:

- ☐ Categorically exempt under the following CEQA Guidelines Section:

Choose an item.

- ☐ "Common Sense" exemption under CEQA Guidelines Section 15061(b)(3).

- ☒ Other/Notes: The proposed action is statutorily exempt under CEQA Guidelines Section 15269(c) Emergency Projects.

BUDGET

- ☐ Administrative (No Impact to Operating, Non-Operating, or Capital Budgets); OR

☐ Operating

☒ Non-Operating

☐ Capital

Analysis: Board approval of Form 130 to designate authorized agents to receive the reimbursement funds will result in approximately \$44,000 of unbudgeted non-operating revenue in FY 2026.

STAFFING

- ☒ No Anticipated Staffing Impact.

- ☐ Anticipated Change to Budgeted Headcount.

Reason:

- ☐ Other Anticipated Staffing Impact (e.g., Temp Help).

Reason:

MARITIME AND AVIATION PROJECT LABOR AGREEMENT (MAPLA):

Applies? No (Not Aviation or Maritime CIP Project) – proposed action is not covered work on Port's Capital Improvement Program in Aviation or Maritime areas above the threshold cost.

- ☐ Additional Notes:

LIVING WAGE (City Charter § 728):

Applies?

No (No Covered Agreement) – proposed action is not an agreement, contract, lease, or request to provide financial assistance within the meaning of the Living Wage requirements.

- ☐ Additional Notes:

SUSTAINABLE OPPORTUNITIES:

Applies? **No.**

GENERAL PLAN (City Charter § 727):

Conformity Determination:

<p><u>Reason:</u> There are no sustainability opportunities related to this proposed action because it does not involve a development project, purchasing of equipment, or operations that presents sustainability opportunities.</p>	<p>Not Required – conformity determination not required because proposed action does not change use of or make alterations to an existing facility, or create a new facility.</p>
<p><u>STRATEGIC PLAN.</u> The proposed action would help the Port achieve the following goal(s) in the Port’s Strategic Plan:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Capture Our Market and Grow the Economic Base <input type="checkbox"/> Modernize and Upgrade Infrastructure <input type="checkbox"/> Transition to Zero-Emissions and Build Climate Resilience <input checked="" type="checkbox"/> Maximize Land Use Value and Revenues <input type="checkbox"/> Workforce Training and Jobs Development <input type="checkbox"/> Create Opportunities for Local Businesses and Community Economic Development 	