



**AGENDA REPORT**

**PROPOSED ACTION: Resolution:** Approve and Authorize the Executive Director to Execute a Memorandum of Understanding Agreement with Alameda County Fire Department to Reimburse for Staffing, Training, and Equipment Costs that Support the Water Rescue Program at Oakland San Francisco Bay Airport from July 1, 2026 through June 30, 2031, for an Amount Not to Exceed \$560,000; and Find that the Proposed Action is Exempt Under the California Environmental Quality Act. **(Aviation)**

Submitted By: Craig Simon, Director of Aviation; Kristi McKenney, Executive Director

Parties Involved: Alameda County Fire Department, Dublin, CA

Amount: \$560,000 over 5 years (Operating Expense)

**EXECUTIVE SUMMARY:** In accordance with 14 CFR Part 139.325, Oakland San Francisco Bay Airport (OAK), due to its proximity to significant bodies of water, is required to develop and maintain a water rescue program. To ensure compliance with this part, OAK partners with the Alameda County Fire Department (ACFD) through a Memorandum of Understanding (MOU) agreement set to expire June 30, 2026. ACFD maintains water rescue equipment and trained personnel necessary to successfully execute provisions of this program.

**BACKGROUND & ANALYSIS**

The Port of Oakland (Port) is required to provide aircraft rescue and firefighting (ARFF) services at OAK pursuant to 14 CFR Part 139.325. On Airport property, ARFF services are provided under contract by the Oakland Fire Department (OFD). However, when OFD took over ARFF services in 1996, it was collectively determined by the Port, OFD, and ACFD that ACFD would be better equipped to provide water rescue services, principally due to ACFD’s established regional water rescue response coordination role.

Since 1996, the Port has funded certain aspects of the water rescue program, including boat procurement and personnel training. In 2018, the Port and ACFD established a formal agreement that clarified reimbursement processes as well as ACFD’s training and maintenance responsibilities. This framework was further refined in 2021 through two MOUs; one addressing training costs and obligations, and the other outlining responsibilities and cost-sharing for equipment procurement and maintenance

These agreements are set to expire on June 30, 2026, and will be consolidated into a single MOU. Port Staff have been coordinating with ACFD on a successor agreement that will not only continue to clearly define existing responsibilities but also strengthen the water rescue program. The proposed MOU would allow the Port to fund a portion of ACFD staff time dedicated to oversight of OAK’s water rescue program, in addition to direct training costs. This additional funding, raising the annual cost from \$50,000 annually to \$105,000 in the first year, will enable ACFD to devote more staff time to planning and coordination with Port Staff on water rescue and related emergency preparedness, thereby improving the program’s overall effectiveness.

Any capital expenditures, such as the procurement of new boats and other water rescue equipment, will be executed through the Port's capital procurement process and will not be covered by this follow-on MOU.

**OTHER FINDINGS AND PROVISIONS**

**ENVIRONMENTAL REVIEW**

The proposed action was analyzed under the California Environmental Quality Act (CEQA) and was found to be:

- Categorically exempt under the following CEQA Guidelines Section:  
Choose an item.
- "Common Sense" exemption under CEQA Guidelines Section 15061(b)(3).
- Other/Notes:

**BUDGET**

- Administrative (No Impact to Operating, Non-Operating, or Capital Budgets); OR
  - Operating
  - Non-Operating
  - Capital

Analysis: Although specific costs per year may vary slightly based on CPI increases and / or specific water rescue needs, annual costs are estimated in the table below and will not exceed \$560,000 over the five-year MOU period. The costs for the first year are included in the proposed FY 2027 operating budget.

July 1, 2026 – June 30, 2027	\$105,000
July 1, 2027 – June 30, 2028	\$108,150
July 1, 2028 – June 30, 2029	\$111,395
July 1, 2029 – June 30, 3030	\$114,737
July 1, 3030 – June 30, 3031	\$118,179

**STAFFING**

- No Anticipated Staffing Impact.
- Anticipated Change to Budgeted Headcount.  
Reason:
- Other Anticipated Staffing Impact (e.g., Temp Help).  
Reason:

**MARITIME AND AVIATION PROJECT  
LABOR AGREEMENT (MAPLA):**

**LIVING WAGE** (City Charter § 728):  
Applies?

<p><u>Applies?</u> No (Not Aviation or Maritime CIP Project) – proposed action is not covered work on Port’s Capital Improvement Program in Aviation or Maritime areas above the threshold cost.</p> <p><input type="checkbox"/> <u>Additional Notes:</u></p>	<p>No (Not Covered Entity) – proposed action involves entity not covered by Living Wage requirements because it is not a covered service provider or tenant, does not employ at least 21 employees, or receive from or pay to Port at least \$50,000.</p> <p><input type="checkbox"/> <u>Additional Notes:</u></p>
<p><b><u>SUSTAINABLE OPPORTUNITIES:</u></b></p> <p><u>Applies?</u> <b>Yes.</b></p> <p><u>Reason:</u> The proposed action will provide critical fire &amp; safety services that are necessary to protect people, maintain regulatory compliance, and sustain Port operations.</p>	<p><b><u>GENERAL PLAN</u></b> (City Charter § 727):</p> <p><u>Conformity Determination:</u></p> <p>Not Required – conformity determination not required because proposed action does not change use of or make alterations to an existing facility, or create a new facility .</p>
<p><b><u>STRATEGIC PLAN.</u></b> The proposed action would help the Port achieve the following goal(s) in the Port’s Strategic Plan:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Capture Our Market and Grow the Economic Base</li> <li><input type="checkbox"/> Modernize and Upgrade Infrastructure</li> <li><input type="checkbox"/> Transition to Zero-Emissions and Build Climate Resilience</li> <li><input type="checkbox"/> Maximize Land Use Value and Revenues</li> <li><input type="checkbox"/> Workforce Training and Jobs Development</li> <li><input type="checkbox"/> Create Opportunities for Local Businesses and Community Economic Development</li> </ul>	