



AGENDA REPORT

PROPOSED ACTION: Resolution: Approve and Authorize the Executive Director to Execute a New Agreement with Cintas Corporation No. 2, through a Cooperative Purchasing Agreement with OMNIA Partners, for Uniform Rental and Cleaning Services through May 31, 2028 with an Option to Renew for an Additional Three Years, with a Maximum Compensation Not to Exceed \$800,000 Over the Entire Term of the Agreement, and Finding that the Proposed Action is Exempt Under the California Environmental Quality Act. **(Aviation)**

Submitted By: Craig Simon, Director of Aviation; Bryan Brandes, Director of Maritime; Kristi McKenny, Executive Director

Parties Involved: Cintas Corporation No. 2, Cincinnati, Ohio	Amount: \$800,000 (Operating Expense)
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EXECUTIVE SUMMARY: Through the various Memorandum of Understanding (MOUs) at the Port of Oakland (Port), the Port is responsible to furnish and maintain uniforms for Port Staff. The Port has used several different vendors over the past 13 years. After experiencing numerous vendor quality control deficiencies with prior services, Port Staff has determined that the uniform rental program from Cintas Corporation No. 2 (Cintas) provides the best goods, services, and pricing. For the past year, the Port had a Purchase Order Agreement with Cintas to test out the program. Having satisfactorily fulfilled the needs of the Aviation Facilities and Harbor Facilities departments, Port Staff requests authorization to enter into a multi-year agreement to continue these uniform rental and laundry services for both Aviation and Harbor Facilities.

BACKGROUND & ANALYSIS

As part of the collective bargaining process, the Port provides and maintains uniforms for Port Staff whose positions require them. Aviation Facilities and Harbor Facilities staff perform similar operational functions, some of which require specialized safety and protective clothing.

Over the past several years, the Port has worked with multiple uniform providers that did not consistently meet the operational, service, or reliability needs. Port Staff issued a purchase order with Cintas to evaluate its uniform rental and laundry program beginning in August 2024. Based on performance, service quality, and operational fit, both departments have determined that the Cintas uniform rental program best meets their uniform and safety clothing needs.

Cooperative Purchase Agreement

Port Staff have identified a cooperative purchasing agreement through OMNIA Partners (formerly US Communities) with Cintas for uniform rental services. Cooperative agreements are used by government agencies to save effort and costs for the same services that are commonly procured by multiple jurisdictions. Maricopa County, Arizona,

conducted the competitive solicitation and awarded the cooperative purchasing agreement based on their competitive procurement procedures. Port of Oakland Administrative Code, Section 5.12.070.D.4, provides that formal competitive procurement requirements shall not apply to “[c]ontracts for the same Supplies or Services awarded by ... another governmental agency provided the award of the contract was based on that agency’s published competitive procurement or bidding procedures and not based on the waiver of such competitive procedures.” Port Staff has reviewed the cooperative purchasing agreement and recommends leveraging its terms for the Port’s benefit.

The OMNIA agreement with Cintas has an initial term of June 1, 2023 through May 31, 2028, with a renewal option for one additional five-year period through May 31, 2033. Port Staff recommends entering into a multi-year agreement for uniform rental and laundry services with Cintas through the cooperative purchasing agreement with OMNIA, with the initial term ending May 31, 2028, and a three-year option period commencing June 1, 2028 contingent upon, among other things, Cintas’ exercise of its renewal option in the OMNIA agreement. This would align the term of the proposed multi-year agreement with the cooperative purchasing agreement up through May 31, 2031, and enable the Port to maximize its benefits and cost savings.

Table 1 shows the approximate number of personnel who will need a daily uniform.

Table 1
Uniform Estimate

Location	Estimated Amount Needed per Year	Number of FTEs that require uniforms
Aviation Facilities	\$150,000	89 FTEs
Harbor Facilities (including Fleet)	\$50,000	52 FTEs

OTHER FINDINGS AND PROVISIONS

ENVIRONMENTAL REVIEW

The proposed action was analyzed under the California Environmental Quality Act (CEQA) and was found to be:

- Categorically exempt under the following CEQA Guidelines Section:
15301 (Existing Facilities)
- "Common Sense" exemption under CEQA Guidelines Section 15061(b)(3).
- Other/Notes:

BUDGET

- Administrative (No Impact to Operating, Non-Operating, or Capital Budgets); OR
 - Operating
 - Non-Operating
 - Capital

Analysis: There is no impact to the FY 2026 Aviation Division operating budget. Costs in future years will be included in future Aviation Division operating expense budgets.

STAFFING

- No Anticipated Staffing Impact.
- Anticipated Change to Budgeted Headcount.
Reason:
- Other Anticipated Staffing Impact (e.g., Temp Help).
Reason:

MARITIME AND AVIATION PROJECT LABOR AGREEMENT (MAPLA):

Applies? No (Other) - see explanation below.

- Additional Notes:
Requested action does not involve a project and is for uniform laundry related services only.

LIVING WAGE (City Charter § 728):

Applies?

Yes (Service Provider) – proposed action entails at least \$50,000 in payments to service provider (and/or its subcontractor) employing at least 21 employees who spend at least 25% of their time on Port-related work on premises owned or managed by the Port

- Additional Notes:

SUSTAINABLE OPPORTUNITIES:

Applies? **No.**

GENERAL PLAN (City Charter § 727):

Conformity Determination:

Reason: Requested action is for uniform rental and laundry services and must meet safety standards.

Not Required – conformity determination not required because proposed action does not change use of or make alterations to an existing facility, or create a new facility.

STRATEGIC PLAN. The proposed action would help the Port achieve the following goal(s) in the Port’s Strategic Plan:

- Capture Our Market and Grow the Economic Base
- Modernize and Upgrade Infrastructure
- Transition to Zero-Emissions and Build Climate Resilience
- Maximize Land Use Value and Revenues
- Workforce Training and Jobs Development
- Create Opportunities for Local Businesses and Community Economic Development