



AGENDA REPORT

PROPOSED ACTION: **Ordinance:** Approve and Authorize the Executive Director to Execute an Amendment to the Temporary License Agreement to Extend the Term of the Agreement with Valley Humane Society, Inc. for Three Years and Finding that the Proposed Action is Exempt Under the California Environmental Quality Act.

Submitted By: Craig Simon, Director of Aviation; Kristi McKenney, Executive Director

Parties Involved: Valley Humane Society, Inc.; Pleasanton, CA; Melanie Sadek, President & CEO

Amount: \$0.00

EXECUTIVE SUMMARY: The Port of Oakland (Port) executed a Temporary License Agreement (TLA) with the Valley Humane Society, Inc. on June 3, 2024, to provide certified trainers and therapy dogs in the terminals at Oakland Airport (OAK) to comfort and care for passengers and employees at no cost to the Port. This program has been popular and demonstrates the Port's commitment to providing passengers and employees with an exceptional airport experience.

BACKGROUND & ANALYSIS

Since June 3, 2024, Valley Humane Society, Inc. has operated at OAK under a TLA, allowing certified canine therapy teams to provide comfort and stress relief to passengers and employees at OAK at no cost to the Port. Under this agreement, therapy dog visits occur in designated areas in Terminals 1 and 2 on a weekly basis.

The presence of therapy dogs in airports has been widely recognized as an effective method to create a positive and relaxed atmosphere, particularly for passengers with travel anxiety. Airports have successfully implemented similar programs, leading to increased customer satisfaction and a more enjoyable travel experience. Valley Humane Societies experienced volunteers and therapy dogs engage with passengers in designated areas, offering affection, comfort, and emotional support. This partnership reflects OAK's commitment to enhancing the passenger and employee experience by providing a welcoming and lower stress environment.

To continue this enhanced passenger experience, Port Staff is requesting to extend the TLA with The Valley Humane Society, Inc for an additional three years to June 2, 2028.

OTHER FINDINGS AND PROVISIONS

ENVIRONMENTAL REVIEW

The proposed action was analyzed under the California Environmental Quality Act (CEQA) and was found to be:

- ☐ Categorically exempt under the following CEQA Guidelines Section:

Choose an item.

- ☒ "Common Sense" exemption under CEQA Guidelines Section 15061(b)(3).

- ☐ Other/Notes:

BUDGET

- ☒ Administrative (No Impact to Operating, Non-Operating, or Capital Budgets); OR

☐ Operating

☐ Non-Operating

☐ Capital

Analysis: Terminal Services is requesting to amend the Temporary License Agreement for an additional three years at no additional cost.

STAFFING

- ☒ No Anticipated Staffing Impact.

- ☐ Anticipated Change to Budgeted Headcount.

Reason:

- ☐ Other Anticipated Staffing Impact (e.g., Temp Help).

Reason:

MARITIME AND AVIATION PROJECT LABOR AGREEMENT (MAPLA):

Applies? No (Not Aviation or Maritime CIP Project) – proposed action is not covered work on Port's Capital Improvement Program in Aviation or Maritime areas above the threshold cost.

- ☐ Additional Notes:

LIVING WAGE (City Charter § 728):

Applies?

No (Not Covered Entity) – proposed action involves entity not covered by Living Wage requirements because it is not a covered service provider or tenant, does not employ at least 21 employees, or receive from or pay to Port at least \$50,000.

- ☐ Additional Notes:

SUSTAINABLE OPPORTUNITIES:

Applies? **No.**

GENERAL PLAN (City Charter § 727):

Conformity Determination:

<p><u>Reason:</u> While there will not be any development as part of this proposed action, these services will provide a reduced-stress environment that improves customer experience and well-being at OAK.</p>	<p>No Project – conformity determination not required because proposed action does not change use of or make alterations to an existing facility or create a new facility.</p>
<p><u>STRATEGIC PLAN.</u> The proposed action would help the Port achieve the following goal(s) in the Port’s Strategic Plan:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Capture Our Market and Grow the Economic Base <input type="checkbox"/> Modernize and Upgrade Infrastructure <input type="checkbox"/> Transition to Zero-Emissions and Build Climate Resilience <input type="checkbox"/> Maximize Land Use Value and Revenues <input type="checkbox"/> Workforce Training and Jobs Development <input checked="" type="checkbox"/> Create Opportunities for Local Businesses and Community Economic Development 	