



AGENDA REPORT

PROPOSED ACTION: **Resolution:** Approving and Authorizing Travel Expenditures Relating to Trade Delegation to Shanghai China for the Purpose of Promoting Oakland-Based Imports and Exports and Establishing Relationships with Chinese Port and Commerce Authorities and Finding that the Proposed Action is Exempt Under the California Environmental Quality Act.

Submitted By: Kristi McKenney, Executive Director

Parties Involved: City of Oakland,
Oakland, California

Amount: Pursuant to Port Travel Policy
Limits

EXECUTIVE SUMMARY:

The Bay Area Council supported and organized an Oakland and Alameda County trade delegation to Shanghai, China for the purpose of promoting Oakland-based import and exports by Oakland businesses through the Port of Oakland. The Board President has assigned one Port commissioner and three Port staff to be part of the delegation. The Mayor has designated Council President Kevin Jenkins to lead and join the delegation on behalf of the City of Oakland to promote the economic advantages or trade with and through Oakland and the Port.

BACKGROUND & ANALYSIS

The Bay Area Council organized and supported an Oakland and Alameda County trade delegation to Shanghai, China from November 3, 2025 to November 6, 2025 for the purpose of promoting Oakland-based import and exports by Oakland businesses through the Port of Oakland. The four-day itinerary included meetings and visits to the Port of Shanghai, meetings with high-ranking local government officials, trade, commerce and environmental sustainability partners, and participation in the China International Import Expo.

The Board President assigned one Port commissioner and three Port staff to be part of the delegation. For previous international trade delegations, the Oakland Mayor has led the Oakland delegation. For this delegation, Mayor Lee designated Council President Kevin Jenkins to lead and join the delegation on behalf of the City of Oakland to promote the economic advantages or trade with and through Oakland and the Port. In addition to Port and City representatives, the Bay Area Council delegation includes representatives from Alameda County, as well as local business and education leaders.

It is within the Port's fundamental mission to promote trade. Trade with China represents a sizable portion of the cargo moving through the Port of Oakland. Promotion of increased trade volumes and establishing and maintaining relationships with port authorities, commercial maritime shipping lines, businesses, and trade partners in China will continue to create and maintain opportunities to establish, enhance and sustain Port shipping volumes. Moreover, interagency cooperation between the Port and City of Oakland (of

which the Port is a department) to jointly promote Oakland and regional exports enhances Port business as well as the economic development of the City and the region.

Port staff recommend that the Board approve expenditures for the Port delegation, including travel, conference fees, accommodation and per diem expenses for the City representative to the extent that such expenses promote City-Port interagency purposes, and pursuant to Port policy limits.

OTHER FINDINGS AND PROVISIONS

ENVIRONMENTAL REVIEW

The proposed action was analyzed under the California Environmental Quality Act (CEQA) and was found to be:

- ☐ Categorically exempt under the following CEQA Guidelines Section:

Choose an item.

- ☒ "Common Sense" exemption under CEQA Guidelines Section 15061(b)(3).

- ☐ Other/Notes:

BUDGET

- ☒ Administrative (No Impact to Operating, Non-Operating, or Capital Budgets); OR

☐ Operating

☐ Non-Operating

☐ Capital

STAFFING

- ☒ No Anticipated Staffing Impact.

- ☐ Anticipated Change to Budgeted Headcount.

Reason:

- ☐ Other Anticipated Staffing Impact (e.g., Temp Help).

Reason:

MARITIME AND AVIATION PROJECT LABOR AGREEMENT (MAPLA):

Applies? No (Not Aviation or Maritime CIP Project) – proposed action is not covered work on Port's Capital Improvement Program in Aviation or Maritime areas above the threshold cost.

- ☐ Additional Notes:

LIVING WAGE (City Charter § 728):

Applies?

No (No Covered Agreement) – proposed action is not an agreement, contract, lease, or request to provide financial assistance within the meaning of the Living Wage requirements.

- ☐ Additional Notes:

SUSTAINABLE OPPORTUNITIES:

Applies? No.

Reason:

GENERAL PLAN (City Charter § 727):

Conformity Determination:

Not Required – conformity determination not required because proposed action does not change use of or make alterations to an existing facility, or create a new facility.

STRATEGIC PLAN. The proposed action would help the Port achieve the following goal(s) in the Port's Strategic Plan:

- ☐ Capture Our Market and Grow the Economic Base
- ☐ Modernize and Upgrade Infrastructure
- ☐ Transition to Zero-Emissions and Build Climate Resilience
- ☐ Maximize Land Use Value and Revenues
- ☐ Workforce Training and Jobs Development
- ☐ Create Opportunities for Local Businesses and Community Economic Development