



AGENDA REPORT

PROPOSED ACTION: Resolution: Approve and Authorize the Executive Director to Waive Formal Competitive Procedures and Execute an Agreement with Verizon Connect Fleet USA LLC to Provide Vehicle Tracking Services for Five Years for a Maximum Compensation Not to Exceed \$585,000 and Finding that the Proposed Action is Exempt Under the California Environmental Quality Act. **(Technology & Innovation)**

Submitted By: Kyle Mobley, Director of Technology and Innovation; Kristi McKenney, Executive Director

Parties Involved: Verizon Connect Fleet USA LLC, Alpharetta, GA.

Amount: \$585,000 (Operating Expense, \$117,000 Annually)

EXECUTIVE SUMMARY: The Port of Oakland (Port) tracks its 260+ vehicle fleet via a service provided by Verizon Connect Fleet USA LLC (Verizon Connect). The Port's subscription expires December 31, 2025. Verizon Connect is offering the Port competitive pricing better than rates available through the General Services Administration (GSA) Schedule. Port Staff therefore recommend extending the service agreement with Verizon Connect to continue providing tracking services for the Port's vehicle fleet for the next five years.

BACKGROUND & ANALYSIS

In 2023, the Port procured and implemented a pilot program for Global Positioning Satellite (GPS) based for vehicle tracking services with front facing cameras after coordinating with the fleet department to find a comprehensive solution to monitor its fleet of 260+ vehicles. Port Staff identified our current mobile provider, Verizon Connect, as the best solution for these services and used government contract pricing through the Federal GSA Schedule program. A GSA Schedule (also known as Multiple Award Schedule or MAS) provides federal, state, and local governments with access to commercial products and services at pre-negotiated, fair, and reasonable prices. In 2024 the Port and Verizon Connect agreed upon terms with pricing even more competitive than the GSA Schedule agreed to in 2023, in part because the Port currently procures other mobile services with Verizon.

To ensure continuity, uninterrupted access to critical vehicle tracking and monitoring capabilities, Port Staff recommends that it is in the best interest of the Port that the Board waive formal procurement procedures, as transitioning to a new provider for a vehicle tracking system would likely result in significant service disruptions due to the time and complexity involved in removing existing hardware and installing replacement systems. Additionally, continuing the current agreement with Verizon Connect enables the Port to benefit from bundled service discounts, resulting in meaningful cost savings and a locked in cost for five years.

OTHER FINDINGS AND PROVISIONS

ENVIRONMENTAL REVIEW

The proposed action was analyzed under the California Environmental Quality Act (CEQA) and was found to be:

☐ Categorically exempt under the following CEQA Guidelines Section:

Choose an item.

☒ "Common Sense" exemption under CEQA Guidelines Section 15061(b)(3).

☐ Other/Notes:

BUDGET

☐ Administrative (No Impact to Operating, Non-Operating, or Capital Budgets); OR

☒ Operating

☐ Non-Operating

☐ Capital

Analysis: There is no impact to the FY 2026 operating expense budget. Future costs relating to this contract will be included in future Technology & Innovation Division operating expense budgets.

STAFFING

☒ No Anticipated Staffing Impact.

☐ Anticipated Change to Budgeted Headcount.

Reason:

☐ Other Anticipated Staffing Impact (e.g., Temp Help).

Reason:

MARITIME AND AVIATION PROJECT LABOR AGREEMENT (MAPLA):

Applies? No (Not Aviation or Maritime CIP Project) – proposed action is not covered work on Port's Capital Improvement Program in Aviation or Maritime areas above the threshold cost.

☐ Additional Notes:

LIVING WAGE (City Charter § 728):

Applies?

No (Not Covered Entity) – proposed action involves entity not covered by Living Wage requirements because it is not a covered service provider or tenant, does not employ at least 21 employees, or receive from or pay to Port at least \$50,000.

☐ Additional Notes:

SUSTAINABLE OPPORTUNITIES:

Applies? Yes.

GENERAL PLAN (City Charter § 727):

Conformity Determination:

<p><u>Reason:</u> Monitoring the Port's vehicle fleet results in insights on usage potentially reducing fleet usage.</p>	<p>Not Required – conformity determination not required because proposed action does not change use of or make alterations to an existing facility, or create a new facility.</p>
<p><u>STRATEGIC PLAN.</u> The proposed action would help the Port achieve the following goal(s) in the Port's Strategic Plan:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Capture Our Market and Grow the Economic Base <input checked="" type="checkbox"/> Modernize and Upgrade Infrastructure <input type="checkbox"/> Transition to Zero-Emissions and Build Climate Resilience <input type="checkbox"/> Maximize Land Use Value and Revenues <input type="checkbox"/> Workforce Training and Jobs Development <input type="checkbox"/> Create Opportunities for Local Businesses and Community Economic Development 	