



INFORMATION REPORT

PROPOSED ACTION:

Information Report: Report of Appointments, Separations and Leaves of Absence for FY 2024-25 1st Quarter (July 1, 2024 – September 30, 2024). **(Finance & Admin)**

Submitted By: Michael Mitchell, Director of Human Resources; Danny Wan, Executive Director

EXECUTIVE SUMMARY:

The attached schedule summarizes appointments, separations, and leaves of absence for the quarter ending September 30, 2024.

BACKGROUND & ANALYSIS

As of September 30, 2024, there are 475 FTEs on payroll and 75 vacant positions. The approved FTE count for FY 2024-25 budget is 550.

**Quarterly Report of Appointments, Separations and Leaves of Absence
FY 2024-25 1st Quarter (July 1, 2024 – September 30, 2024)**

Appointments (New Hires)

	HIRE DATE	NAME	UNIT	POSITION JOB TITLE	MONTHLY SALARY	CHANGE REASON
1	7/22/2024	Holman, Leif	B	Painter	\$10,710	New Hire
2	7/22/2024	Saulon, Marjon Lorenzo	L	Port Field Representative I	\$9,177	New Hire
3	8/17/2024	Vanegas, Tamara	B	Airport Operations Specialist I	\$7,384	New Hire
4	8/19/2024	Guo, Jiangang	L	Programmer Analyst III	\$12,456	New Hire
5	8/19/2024	Haro, Alejandra	L	Port Assistant Human Resource Analyst	\$8,890	New Hire
6	8/19/2024	Tsui, Tina	B	Painter	\$10,710	New Hire
7	9/3/2024	Calderon Maldonado, Donald	B	Custodian	\$6,483	New Hire
8	9/3/2024	Ford, Evelyn	B	Custodian	\$6,483	New Hire
9	9/3/2024	Hernandez, Milton	B	Custodian	\$6,483	New Hire
10	9/3/2024	Picker, Christel	A	Engineering Document Control Specialist	\$8,139	New Hire
11	9/3/2024	Rodriguez, Daniel	B	Custodian	\$6,483	New Hire
12	9/16/2024	Barkey, Tyler	C	Port Associate Engineer (Electrical & Mechanical Work)	\$12,622	New Hire
13	9/16/2024	Loy, Nicholas	B	Equipment Systems Engineer	\$10,434	New Hire
14	9/30/2024	McIntyre, Treneisha	B	Custodian	\$6,483	New Hire
15	9/30/2024	Pena-Gavino, Salvador	B	Custodian	\$6,483	New Hire

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Separations

	SEPARATION DATE	NAME	UNIT	POSITION JOB TITLE	MONTHLY SALARY	SEPARATION REASON
1	7/6/2024	Jeng, Wei Shek	C	Port Associate Engineer (Civil Work)	\$15,631	Retirement
2	8/3/2024	Banisadr, John	K	Manager, Port Purchasing	\$18,961	Retirement
3	8/13/2024	Khoo, Saw May	L	Port Staff Accountant II	\$12,114	Retirement
4	9/12/2024	Paz, Jamie	B	Painter	\$12,842	Retirement
5	9/13/2024	Employee # 401456	L	Port Human Resource Analyst	\$10,298	Termination

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Leaves of Absence

	NAME	UNIT	BEGIN DATE	END DATE	CHANGE REASON	REMARKS
1	Employee # 400875	B	8/13/2024	8/31/2024	Suspension	Returned 9/3/2024
2	Employee # 401456	L	9/6/2024	9/12/2024	Paid Administrative Leave	Separated 9/13/2024