



4/24/2025

INFORMATION REPORT

PROPOSED ACTION: Information Report: Report of Appointments, Separations and Leaves of Absence for FY 2024-25 3rd Quarter (January 1, 2025 – March 31, 2025). **(Finance & Admin)**

Submitted By: Michael Mitchell, Director of Human Resources; Kristi McKenney, Executive Director

EXECUTIVE SUMMARY: The attached schedule summarizes appointments, separations, and leaves of absence for the quarter ending March 31, 2025.

BACKGROUND & ANALYSIS

As of March 31, 2025, there are 480 FTEs on payroll and 70 vacant positions. The approved FTE count for FY 2024-25 budget is 550.

**Quarterly Report of Appointments, Separations and Leaves of Absence
FY 2024-25 3rd Quarter (January 1, 2025 – March 31, 2025)**

Appointments (New Hires)

	HIRE DATE	NAME	UNIT	POSITION JOB TITLE	MONTHLY SALARY	CHANGE REASON
1	1/6/2025	Durst, Saynyonoh	F	Aviation Public Works Specialist	\$12,934	New Hire
2	1/6/2025	Mann, Cory	C	Port Associate Environmental Planner/Scientist	\$11,473	New Hire
3	1/6/2025	Voropaeff, Luke	C	Port Associate Environmental Planner/Scientist	\$11,473	New Hire
4	1/21/2025	Schwartz, Daniel	K	Aviation Marketing Manager	\$16,372	New Hire
5	1/21/2025	Vuong, Austin	C	Port Associate Environmental Planner/Scientist	\$11,473	New Hire
6	2/18/2025	Francisco, Darius	L	Port Technical Support Analyst II	\$9,727	New Hire
7	3/1/2025	Lew, Mi Kyung	C	Engineering Project Manager	\$15,369	City Promotion
8	3/3/2025	Basler, Andre	H	Director of Utilities	\$23,958.34	New Hire
9	3/3/2025	Guo, Emily	C	Port Assistant Environmental Planner/Scientist	\$9,955	New Hire
10	3/17/2025	Anderson, Jeffrey	B	Gardener III	\$8,235	New Hire
11	3/17/2025	Henry, Alfred	B	Custodian	\$6,645	New Hire
12	3/17/2025	Mallari, Kenneth	B	Custodian	\$6,645	New Hire
13	3/17/2025	Rayford, Michael	B	Custodian	\$6,645	New Hire
14	3/31/2025	Baker, Lee	B	Gardener III	\$8,235	New Hire
15	3/31/2025	Lapid, Joshua	B	Port Electrician	\$11,407	New Hire

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FY 2024-25 3rd Quarter (January 1, 2025 – March 31, 2025)**

Separations

	SEPARATION DATE	NAME	UNIT	POSITION JOB TITLE	MONTHLY SALARY	SEPARATION REASON
1	1/17/2025	Employee # 401503	B	Custodian	\$6,645	Probationary Release
2	1/18/2025	Hubbard, Kamal	L	Contract Compliance Officer	\$12,632	Resignation
3	1/22/2025	Employee # 401504	B	Custodian	\$6,645	Probationary Release
4	1/23/2025	Employee # 401498	B	Painter	\$10,978	Probationary Release
5	2/1/2025	Heeneman, Michel	L	Maritime Marketing and Commodities Representative	\$18,911	Retirement
6	2/1/2025	Tharpe, Amy	H	Director, Social Responsibility	\$23,105	Retirement
7	2/12/2025	McIntyre, Treneisha	B	Custodian	\$6,645	Resignation
8	3/1/2025	Wan, Danny	H	Executive Director	\$36,225	Retirement
9	3/21/2025	Ford, Evelyn	B	Custodian	\$6,917	Resignation

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FY 2024-25 3rd Quarter (January 1, 2025 – March 31, 2025)**

Leaves of Absence

	NAME	UNIT	BEGIN DATE	END DATE	CHANGE REASON	REMARKS
1	Employee #401503	B	1/12/2025	1/16/2025	Paid Administrative Leave	Separated 1/17/2025
2	Employee #401504	B	1/16/2025	1/21/2025	Paid Administrative Leave	Separated 1/22/2025
3	Employee #401498	B	1/16/2025	1/22/2025	Paid Administrative Leave	Separated 1/23/2025
4	Employee #400368	B	2/15/2025	2/26/2025	Suspension	Returned 3/1/2025
5	Employee #400599	B	2/17/2025	2/28/2025	Suspension	Returned 3/3/2025
6	Employee #401385	B	2/22/2025	4/1/2025	Leave without pay	Anticipated Return Date 4/4/2025
7	Employee #400557	B	3/4/2025	4/4/2025	Leave without pay	Anticipated Return Date 4/15/2025