

## AGENDA REPORT

**Resolution:** Authorize the Executive Director to Extend the Contract for Security Services at Middle Harbor Shoreline Park (MHSP) with ABC Security Services, Inc. through July 1, 2018 for approximately \$90,000.

**MEETING DATE:** 12/14/2017

**AMOUNT:** \$90,000 (January 1, 2018 through July 1, 2018)  
Operating Expense

**PARTIES INVOLVED:** ABC Security Services, Inc., Oakland, CA  
Ana Chretien, President and CEO

**SUBMITTED BY:** Amy Tharpe, Director of Social Responsibility

**APPROVED BY:** J. Christopher Lytle, Executive Director

**ACTION TYPE:** Resolution

### **EXECUTIVE SUMMARY**

The Social Responsibility Division requests that the Board adopt a resolution to authorize the Executive Director to execute an extension of the existing contract for security services at Middle Harbor Shoreline Park (MHSP) with ABC Security, Inc. The current contract for security services for Middle Harbor Shoreline Park will expire on December 31, 2017. Staff is seeking to extend the existing contract through July 1, 2018 in order to conduct a Request for Proposals (RFP) process and award a new contract within the next six months.

### **BACKGROUND**

MHSP's security services are critical to the maintenance of quality service to visitors, ensuring public access to the shoreline and to protect the safety of park guests. Security services for MHSP also includes the adjacent Port View Park boundaries. Scope of services for the MHSP security contract include recording daily activity, attending bi-monthly meetings with Port staff, coordinating with the Oakland Police Department (as needed), and responding to security or safety events. This contract was previously managed by the Maritime Division and is now managed by the Social Responsibility Division.

The Port awarded a 1-year contract with two 1-year options to ABC Security Services, Inc. for MHSP unarmed security services in December 2014. The contract will expire December 31, 2017. The incumbent has provided good service to the park and our community. Staff is

seeking to extend their current contract for six months in order to grant time to issue a quality RFP. During this time, staff will conduct an RFP process and return to the Board for authorization and approval to sign a new contract for the security services.

## **ANALYSIS**

Staff is requesting to extend the existing contract for six months in order to continue using the existing contractor until the RFP is completed and a vendor is chosen. Staff would like to ensure that the park security services are maintained at a quality standard while this occurs. The monthly cost for MHSP security services is approximately \$15,000.00. There is approximately \$111,037.93 remaining from the Board's initial contract authorization to cover the costs through July 1, 2018.

Staff will issue an RFP for park security services in January 2018 and return to the Board for authorization to award a new contract by June 2018. Without a contract extension, the current contract will expire.

## **BUDGET & STAFFING**

The proposed action does not have any budget impact as these costs have been included in the Adopted Fiscal Year 2017-2018 Budget. There is no staffing impact.

## **MARITIME AVIATION PROJECT LABOR AGREEMENT (MAPLA)**

The extension and services provided under this contract is not within the scope of the Port of Oakland Maritime and Aviation Project Labor Agreement (MAPLA) and the provisions of the MAPLA do not apply.

## **STRATEGIC PLAN**

The action described herein would help the Port achieve the following goals and objectives in the Port's Strategic Plan (<http://www.portofoakland.com/pdf/about/strategicPlan2011-2015.pdf>)

- Goal G: Objective 4: Continue to provide quality public access and open space at a financially sustainable level.

## **LIVING WAGE**

Living wage requirements, in accordance with the Port's Rules and Regulations for the Implementation and Enforcement of the Port of Oakland Living Wage Requirements (the "Living Wage Regulations"), do not apply to this agreement as the tenant does not employ 21 or more employees working on Port-related work. However, the tenant will be required to certify that should living wage obligations become applicable, the tenant shall comply with the Living Wage Regulations.

## **ENVIRONMENTAL**

The proposal to award a contract to ABC to provide security services at MHSP was reviewed in accordance with the requirements of the California Environmental Quality Act (CEQA), and the Port CEQA Guidelines. The general rule in Section 15061(b)(3) of the CEQA Guidelines states that CEQA applies only to activities that have a potential for causing a significant effect on the environment. It can be seen with certainty that there is no possibility that awarding a security contract will result in a physical change in the environment, and therefore this action is not subject to CEQA and no further environmental review is required.

## **GENERAL PLAN**

This project is for professional services and will not directly include any alteration of property. Development projects that result from these professional services will be subject to separate findings of conformity with the City of Oakland General Plan in accordance with Section 727 of the Charter.

## **OWNER-CONTROLLED INSURANCE PROGRAM (OCIP)**

This action is not subject to the Port's Owner Controlled Insurance Program (OCIP) as it is not a capital improvement construction project.

## **OPTIONS**

- This is the recommended action: Authorize the Executive Director to extend the contract for security services at Middle Harbor Shoreline Park (MHSP) with ABC Security Services, Inc. through July 1, 2018.
- Authorize a month-to-month contract with ABC Security Services, Inc. and proceed with an RFP process.
- Allow the current contract to expire and begin a month-to-month contract with ABC Security Services, Inc.

## **RECOMMENDATION**

Authorize the Executive Director to extend the contract for security services at Middle Harbor Shoreline Park (MHSP) with ABC Security Services, Inc. through July 1, 2018.