

## AGENDA REPORT

**RESOLUTION:** Request Authorization for Executive Director to Execute Supplemental Agreement to Extend Existing Contract with ABC Security Service, Inc. up to One Year, Ending June 30, 2019 (Social Responsibility)

**MEETING DATE:** 6/28/2018

**AMOUNT:** \$220,000 (FY 2018-2019)  
Operating Expense

**PARTIES INVOLVED:** ABC Security Service, Inc.  
Ana Chretien, President and CEO

**SUBMITTED BY:** Amy Tharpe, Director of Social Responsibility

**APPROVED BY:** J. Christopher Lytle, Executive Director

**ACTION TYPE:** Resolution

### **EXECUTIVE SUMMARY**

The purpose of the Agenda Report is to seek Board approval to extend the existing contract for security services at Middle Harbor Shoreline Park (MHSP) with ABC Security, Inc. The existing contract for security guard services with ABC Security Service, Inc. will expire on June 30, 2018. The one-year extension shall not exceed \$220,000 for which funds have been included as an annual cost in the Fiscal Year (FY) 2018-2019 budget for park security services. Staff would complete the Request for Proposal process by June 30, 2019 and return to the Board for selection approval to enter into a new contract with the awardee.

### **BACKGROUND**

Middle Harbor Shoreline Park (MHSP) was created in 2002 as part of the Vision 2000 Program. It was a core part of the environmental mitigation tied to the development of Berths 55-59. Contract Security Services were deemed necessary by all key stakeholders, the San Francisco Bay Conservation Development Commission (BCDC) Permit No. 7-99, the Port's Management Plan created by Bay Area Economics and the Park Master Plan. The Port approved the construction and operations of Middle Harbor Shoreline Park along with the condition of a security service plan. In 2010, the Port changed management contractors from East Bay

Regional Park District (EBRPD) to individual contractors to manage core services. Security service for the park has always been a 24-hour, 7-day operation.

### **ANALYSIS**

The existing agreement for MHSP Contract Security Guard Services is held by ABC Security Service, Inc. and expires on June 30, 2018. Staff worked with other departments to review other existing security services regarding the possibility of merging or partnering and determined it was most effective to keep the contracts separate. The existing contractor has provided great security service and is very knowledgeable of the park area environment, the community and is a local, Oakland-based business.

Staff is seeking to establish a one-year supplemental contract for MHSP Contract Security Guard Services. Those services include roving of two-mile pathways between MHSP and Port View Park and serving as a liaison between the local law enforcement agencies, the community and the Port.

Port staff will conduct a Request for Proposal process prior to June 30, 2019 and return to the Board for approval of the selected awardee.

### **BUDGET & STAFFING**

The extension of the existing Security Guard Services Agreement with ABC Security Service, Inc. from July 1, 2018 through June 30, 2019 will not impact the operating budget for Fiscal Year 2018-2019. Costs for security guard services were anticipated and has been included in the Social Responsibility budget. The one-year extension cost will include both fixed posts and on-call guard services, not to exceed \$220,000.

The proposed action does not have any budget or staffing impact.

### **MARITIME AVIATION PROJECT LABOR AGREEMENT (MAPLA)**

The work performed under this contract is not within the scope of the Port of Oakland Maritime and Aviation Project Labor Agreement (MAPLA) and the provisions of the MAPLA do not apply to this work.

### **STRATEGIC PLAN**

The action described herein would help the Port achieve the following goals and objectives in the Port's Strategic Business Plan (2018–2022).

<https://www.portofoakland.com/wp-content/uploads/Port-of-Oakland-Strategic-Plan.pdf>

Goal: Serve our Community and Objective: Improve Port access for the Community.

## **LIVING WAGE**

Living wage requirements, in accordance with the Port's Rules and Regulations for the Implementation and Enforcement of the Port of Oakland Living Wage Requirements (the "Living Wage Regulations"), will apply to this supplemental agreement if the service provider employs 21 or more employees working on Port-related work, and the contract value is greater than \$50,000.

## **SUSTAINABILITY**

Port staff has reviewed the Port's 2000 Sustainability Policy and did not complete the Sustainability Opportunities Assessment Form. There are no sustainability opportunities related to this proposed action because it does not involve a development project, purchasing of equipment or operation that presents sustainability opportunities.

## **ENVIRONMENTAL**

California Environmental Quality Act (CEQA) Guidelines Section 15378(a) states that "Project" means the whole of an action that has a potential for resulting in either direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. The general rule in Section 15061(b)(3) of the Guidelines additionally states that CEQA applies only to activities that have a potential for causing a significant effect on the environment. Because it can be seen with certainty that there is no possibility that this Board action may have a significant effect on the environment, the action is not a "Project" under CEQA, and is not subject to CEQA under the General Rule Exclusion. No further review of this action under CEQA is required.

## **GENERAL PLAN**

This project is for professional services and will not directly include any alteration of property. No development projects are anticipated from these services that would be subject to separate findings of conformity with the City of Oakland General Plan in accordance with Section 727 of the Charter.

## **OWNER-CONTROLLED INSURANCE PROGRAM (OCIP)**

This action is not subject to the Port's Owner Controlled Insurance Program (OCIP) or Professional Liability Insurance Program (PLIP) as it is not a capital improvement construction project or design project supporting such construction.

## **OPTIONS**

Staff has identified the following options for the Board's consideration:

- Authorize extension of existing contract with ABC Security Service, Inc. up to one year, ending June 30, 2019 with a not to exceed cost of \$220,000. This is the recommended action.
- Proceed with contract security guard services RFP and authorize an extension of the existing contract with ABC Security Service, Inc. for up to four months, ending September 30, 2018 with a not to exceed cost of \$68,000 while completing RFP process.
- Do not approve the extension of the existing contract with ABC Security Service, Inc. This is not recommended. Not extending the existing contract could impede the Port's ability to run a timely competitive process, resulting in a lapse of contract services once the existing agreement expires.

## **RECOMMENDATION**

It is recommended that the Board authorize the Executive Director to execute a supplemental agreement to extend the existing contract with ABC Security Services, Inc. for one-year ending June 30, 2019, with a not to exceed cost of \$220,000.