

QUARTERLY REPORT

REPORT: Report of Appointments, Separations and Leaves of Absence for FY 2019-20 1st Quarter (July 1, 2019 – September 30, 2019). **(Finance & Admin.)**

MEETING DATE: 10/24/2019

SUBMITTED BY: Sara Lee, Chief Financial Officer

APPROVED BY: Danny Wan, Interim Executive Director

SUMMARY

The attached schedule summarizes appointments, separations, and leaves of absence for the quarter ending September 30, 2019.

As of September 30, 2019, there are 471 FTEs on payroll, or 43 vacant positions. The approved FTE count for FY 2019-20 budget is 514.

**Quarterly Report of Appointments, Separations and Leaves of Absence
FY 2019-20 1st Quarter (July 1, 2019 – September 30, 2019)**

Appointments (New Hires)

	HIRE DATE	NAME	UNIT	POSITION JOB TITLE	MONTHLY SALARY	CHANGE REASON
1	7/2/19	Williams, Frank	A	Port Deliveryperson	\$ 5,149	New Hire
2	7/22/19	Simmons, Erik	F	Airport Terminal Services Supervisor	\$ 8,121	New Hire
3	7/22/19	Stopper, Benjamin	K	MIS Customer Services Supervisor	\$ 11,158	New Hire
4	7/29/19	Chall, Dev	B	Custodian	\$ 5,434	New Hire
5	9/3/19	Yang, Chia-Jung	K	Manager, Financial Planning	\$ 17,516	New Hire
6	9/23/19	Gonzalez, Joan	B	Semiskilled Laborer	\$ 7,132	City Transfer
7	9/23/19	Santos Jr., Ernesto	K	Airport Operations Supt., Landside	\$ 13,578	New Hire
8	9/30/19	Kawamura, Amanda	L	Port Assistant Management Analyst	\$ 7,452	New Hire

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Separations

	SEPARATION DATE	NAME	UNIT	POSITION JOB TITLE	MONTHLY SALARY	SEPARATION REASON
1	7/20/2019	Lytle,Christopher	H	Executive Director	\$31,397.09	Retirement
2	8/6/2019	Brooks,Anita	A	Administrative Specialist	\$8,451	Retirement

Leaves of Absence

	NAME	UNIT	BEGIN DATE	END DATE	CHANGE REASON	REMARKS
1	Employee # 400102	B	8/12/2019	Present	Leave without pay	Anticipated return date 11/1/2019
2	Employee # 400586	B	7/22/2019	7/28/2019	Suspension	
	Employee # 400586	B	7/29/2019	8/1/2019	Administrative Leave	
3	Employee # 401103	B	9/13/2019	9/17/2019	Suspension	